

## **NOMINATING AND GOVERNANCE COMMITTEE CHARTER**

### **A. Purpose**

The Nominating and Governance Committee (the "Committee") will (1) identify individuals qualified to become Members of the Board of Directors (the "Board") consistent with criteria approved by the Board, and recommend that the Board select the nominees for the Board for the next annual shareholders meeting, (2) recommend Corporate Governance Guidelines to the Board, and (3) provide oversight of the corporate governance affairs of the Board and the Company.

### **B. Membership**

The members of the Committee will be appointed by the Board and will number at least three, each of whom must be an independent director. The members of the Committee will serve until their successors are appointed and qualify. The Board will also designate the Chairman of the Committee, and will have the power at any time to change the membership of the Committee and to fill vacancies in it, subject to such new member(s) satisfying the independence requirements referred to above. The Committee will be responsible for establishing its own procedural rules, subject to the provisions of this Charter, the Company's By-laws, the Corporate Governance Guidelines of the Company, and the rules of the New York Stock Exchange. The Committee will have the power to form subcommittees and delegate responsibility to them.

### **C. Agenda, Minutes, and Reports**

The Chairman of the Committee shall be responsible for establishing the agendas for meetings of the Committee. The agenda, together with materials relating to the matters to be discussed at each meeting, shall be sent to members of the Committee prior to each meeting. Minutes for all meetings of the Committee shall be prepared to document the Committee's discharge of its responsibilities. The minutes shall be circulated in draft form to all Committee members to ensure an accurate final record, and shall be approved at a subsequent meeting of the Committee and shall be distributed to the entire Board of Directors. The Committee shall make regular reports to the Board regarding its deliberations, decisions, and recommendations.

### **D. Authority and Responsibilities**

- The Committee will establish criteria for the selection of new Board members and recommend to the Board for its approval, the desired qualifications, expertise and characteristics of Board members, with the goal of developing a diverse, experienced and highly qualified Board. When considering recommending the addition of new Board members or filling vacancies, the Committee shall strive for the inclusion of diverse groups (including, where appropriate, diversity of age, gender, race, ethnicity and professional experience), knowledge and viewpoints. The Board recognizes, however, that the representation of specific qualities or groups may vary over time.

- The Committee will make recommendations to the Board regarding director nominees for the next annual shareholders meeting from the pool of identified individuals qualified to become Board members, including any qualified candidates nominated by shareholders.
- The Committee will conduct searches and interviews for individuals qualified to become Board members and the Committee shall have the exclusive authority to retain and terminate any firm used to help identify director candidates, including exclusive authority to approve any firm's fees and other retention terms.
- The Committee will recommend to the Board the action to be taken with respect to any offer of resignation from (i) a director who did not receive a majority of votes cast with respect to his or her election or (ii) a director who has experienced a substantial change in his or her principal occupation or business association as set forth in the Company's Corporate Governance Guidelines.
- The Committee will periodically consider and review the size of the Board and the qualification standards for, and the independence status of, Board members.
- The Committee will annually review and approve the compensation arrangements for the Board, including any share grants and share ownership requirements, and recommend any revisions or changes.
- The Committee will make recommendations in connection with directors' and officers' indemnification and insurance matters.
- The Committee will oversee the evaluation of the Board. In discharging this responsibility, the Committee will solicit comments from all Directors and report annually to the Board on the results of the evaluation.
- The Committee will review the adequacy of the Corporate Governance Guidelines of the Company at least annually and recommend any proposed changes to the Board.
- The Committee will review the adequacy of this Charter and its own performance at least annually and recommend any proposed changes to the Board. The Committee will also oversee the corporate governance affairs of the Company and will review annually the corporate governance practices and policies of the Company, including the charters of the other committees of the Board and the Company's policies and procedures regarding insider trading.
- The Committee will develop and recommend to the Board a Code of Business Conduct and Ethics and will consider any requests for waivers from the Company's Code of Business Conduct and Ethics. The Company will make disclosure of such waivers to both the New York Stock Exchange and the Securities and Exchange Commission.
- The Committee will consider questions of possible conflicts of interest of directors and of senior executives, including conducting a reasonable prior review and oversight of transactions pursuant to the Related Party Transactions Policy.
- The Committee shall make recommendations to the Board as to which Directors should serve

on the various committees of the Board, which Directors should chair the committees, and which director should serve as the Board's Chairman and/or Lead Director.

- The Committee will annually review the Company's spending on political contributions and compliance with the Company's Political Contributions policy.
- The Committee will be responsible for developing procedures for shareholders and other interested parties to communicate with the Board and reviewing and making recommendations to the Board regarding any responses to proposals submitted by shareholders.
- The Committee will establish and oversee the Company's director orientation and continuing education programs and review and revise those programs as appropriate.
- The Committee will be responsible for reviewing the Company's policies, practices and disclosures pertaining to environmental, social responsibility and governance ("ESG") issues and monitor the Company's performance against relevant ESG indices.
- The Committee will periodically review policies and practices to assist the Board in its responsibility for oversight of matters relating to significant risk exposure for the Company and the assessment, monitoring and control of such risks.
- The Committee shall oversee the Company's culture, including management's efforts to foster a culture of ethics and employee engagement throughout the Company.
- The Committee will also have the authority to engage internal and external advisors, legal, accounting or otherwise, for advice and assistance. The Committee shall also have authority to obtain advice and assistance from any officer or employee of the Company.
- The Committee shall have such other authority and responsibilities as authorized by the Board.