



**OWNERSHIP CHANGE REQUEST FORM**

Please return this form along with the requested documentation, if any, to the address listed below. To expedite this matter, you may fax documents to Andrea Carty, David Provencher, Jessica Breau or Juliana Gomez in Site Administration at fax number (561) 226-3501 or email to [acarty@sbsite.com](mailto:acarty@sbsite.com), [dprovencher@sbsite.com](mailto:dprovencher@sbsite.com), [jbreau@sbsite.com](mailto:jbreau@sbsite.com) or [jugomez@sbsite.com](mailto:jugomez@sbsite.com)

**Mailing Address:** SBA Communications and its Subsidiaries, Attn: Site Administration  
8051 Congress Avenue, Boca Raton, FL 33487-1307

SITE ID:	SITE NAME:
SITE ADDRESS:	

\_\_\_\_\_, as the previous owner(s) of the property referenced above is requesting that SBA update their records to reflect the change in ownership, effective \_\_\_\_\_ (DATE).

Please attach the following required applicable documents:

- o Recorded Deed
- o Death Certificate
- o Will
- o Trust Agreement
- o Probate Documents (i.e. Letter of Testamentary, Order Admitting Will to Probate)
- o W-9 Form
- o Other (i.e., Bill of Sale, Assignment, etc.)

**Lessor / Prior Owner Information:**

Name	
Address (number, street, etc.)	
City, State and Zip Code	
Home and/or Office Phone #	

**New Owner Information:**

Name	
Address (number, street, etc.)	
City, State and Zip Code	
Phone #	
Cell Phone #	
Fax #	
Email Address	

*If the signatory is a business representative, please indicate the title of the signatory under the "Print Name" line.*

Signed: \_\_\_\_\_

Print Name: \_\_\_\_\_

Title (if applicable): \_\_\_\_\_

Signed: \_\_\_\_\_

Print Name: \_\_\_\_\_

Title (if applicable): \_\_\_\_\_

Date: \_\_\_\_\_