



OFFICE PROPERTIES
INCOME TRUST

FOURTH QUARTER 2020

Supplemental Operating and Financial Data

ALL AMOUNTS IN THIS REPORT ARE UNAUDITED.



Fort Mill, SC

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Please refer to Non-GAAP Financial Measures and Certain Definitions for terms used throughout this document.

OPI
Nasdaq Listed

The Company:

Office Properties Income Trust, or OPI, we, our, or us, is a real estate investment trust, or REIT, focused on owning, operating and leasing properties primarily leased to single tenants and those with high credit quality characteristics such as government entities. The majority of our properties are office buildings. OPI is a component of 135 market indices and it comprises more than 1% of the following indices as of December 31, 2020: Invesco KBW Premium Yield Equity REIT ETF INAV Index (KBWYIV), BI North America Office REIT Valuation Peers (BROFFRTV), Bloomberg Reit Office Property Index (BBREOPFY) and the TFMS HIPS Index (TFMSHIPP).

Management:

OPI is managed by The RMR Group LLC, or RMR LLC, the majority owned operating subsidiary of The RMR Group Inc. (Nasdaq: RMR). RMR is an alternative asset management company that is focused on commercial real estate and related businesses. RMR primarily provides management services to publicly traded real estate companies, privately held real estate funds and real estate related operating businesses. As of December 31, 2020, RMR had \$32.0 billion of real estate assets under management and the combined RMR managed companies had approximately \$10 billion of annual revenues, nearly 2,100 properties and approximately 43,000 employees. We believe that being managed by RMR is a competitive advantage for OPI because of RMR's depth of management and experience in the real estate industry. We also believe RMR provides management services to us at costs that are lower than we would have to pay for similar quality services if we were self managed.

Corporate Headquarters:

Two Newton Place
255 Washington Street, Suite 300
Newton, MA 02458-1634
(617) 219-1440

Stock Exchange Listing:

Nasdaq

Trading Symbols:

Common Shares: OPI
Senior Unsecured Notes due 2046: OPINI
Senior Unsecured Notes due 2050: OPINL

Snapshot (as of December 31, 2020)⁽¹⁾:

Total properties: 181
Total sq. ft.: 24.9 million
Percent leased: 91.2%

(1) Excludes three properties owned by two unconsolidated joint ventures.

Board of Trustees

Donna D. Fraiche
Independent Trustee

Barbara D. Gilmore
Independent Trustee

John L. Harrington
Independent Trustee

William A. Lamkin
Independent Trustee

Elena B. Poptodorova
Lead Independent Trustee

Jeffrey P. Somers
Independent Trustee

David M. Blackman
Managing Trustee

Adam D. Portnoy
Chair of the Board & Managing Trustee

Executive Officers

Christopher J. Bilotto
President and Chief Operating Officer

Matthew C. Brown
Chief Financial Officer and Treasurer

Contact Information

Investor Relations

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Issuer Ratings:

Moody's: Baa3
S&P Global: BBB-

OPI is followed by the analysts and its credit is rated by the rating agencies listed on this page. Please note that any opinions, estimates or forecasts regarding OPI's performance made by these analysts or agencies do not represent opinions, forecasts or predictions of OPI or its management. OPI does not by its reference above imply its endorsement of or concurrence with any information, conclusions or recommendations provided by any of these analysts or agencies.

Key Financial Data

(dollars in thousands, except per share data)

	As of and for the Three Months Ended				
	12/31/2020	9/30/2020	6/30/2020	3/31/2020	12/31/2019
Selected Balance Sheet Data:					
Total gross assets	\$ 4,398,350	\$ 4,409,391	\$ 4,400,379	\$ 4,431,934	\$ 4,580,792
Total assets	\$ 3,946,436	\$ 3,973,045	\$ 3,977,663	\$ 4,028,705	\$ 4,193,136
Total liabilities	\$ 2,337,044	\$ 2,336,373	\$ 2,311,233	\$ 2,338,331	\$ 2,487,382
Total shareholders' equity	\$ 1,609,392	\$ 1,636,672	\$ 1,666,430	\$ 1,690,374	\$ 1,705,754

Selected Income Statement Data:

Rental income	\$ 146,625	\$ 145,806	\$ 145,603	\$ 149,885	\$ 160,184
Net income (loss)	\$ (1,664)	\$ (3,797)	\$ 1,299	\$ 10,840	\$ 65,029
NOI	\$ 97,168	\$ 95,763	\$ 98,834	\$ 100,186	\$ 103,158
Adjusted EBITDAre	\$ 91,301	\$ 89,817	\$ 92,883	\$ 94,213	\$ 96,513
FFO	\$ 61,610	\$ 62,628	\$ 66,640	\$ 64,268	\$ 66,443
Normalized FFO	\$ 61,842	\$ 62,628	\$ 67,197	\$ 67,550	\$ 66,443
CAD	\$ 42,344	\$ 44,557	\$ 45,543	\$ 47,366	\$ 39,744
Rolling four quarter CAD	\$ 179,810	\$ 177,210	\$ 171,277	\$ 182,453	\$ 188,606

Per Common Share Data (basic and diluted):

Net income (loss)	\$ (0.03)	\$ (0.08)	\$ 0.03	\$ 0.23	\$ 1.35
FFO	\$ 1.28	\$ 1.30	\$ 1.39	\$ 1.34	\$ 1.38
Normalized FFO	\$ 1.28	\$ 1.30	\$ 1.40	\$ 1.40	\$ 1.38
CAD	\$ 0.88	\$ 0.93	\$ 0.95	\$ 0.98	\$ 0.83
Rolling four quarter CAD	\$ 3.74	\$ 3.68	\$ 3.56	\$ 3.79	\$ 3.92

Dividends:

Annualized dividends paid per share during the period	\$ 2.20	\$ 2.20	\$ 2.20	\$ 2.20	\$ 2.20
Annualized dividend yield (at end of period)	9.7%	10.6%	8.5%	8.1%	6.8%
Normalized FFO payout ratio	43.0%	42.3%	39.3%	39.3%	39.9%
CAD payout ratio	62.5%	59.1%	57.9%	56.1%	66.3%
Rolling four quarter CAD payout ratio	58.8%	59.6%	61.8%	58.0%	56.1%

	As of 12/31/2020
Capitalization:	
Total common shares (at end of period)	48,318,366
Closing price (at end of period)	\$ 22.72
Equity market capitalization (at end of period)	\$ 1,097,793
Debt (principal balance)	2,242,842
Total market capitalization	\$ 3,340,635

Liquidity:

Cash and cash equivalents	\$ 42,045
Availability under \$750 million unsecured revolving credit facility	750,000
Total liquidity	\$ 792,045

Consolidated Balance Sheets

(dollars in thousands, except per share data)

	December 31,	
	2020	2019
ASSETS		
Real estate properties:		
Land	\$ 830,884	\$ 840,550
Buildings and improvements	2,691,259	2,652,681
Total real estate properties, gross	3,522,143	3,493,231
Accumulated depreciation	(451,914)	(387,656)
Total real estate properties, net	3,070,229	3,105,575
Assets of properties held for sale	75,177	70,877
Investments in unconsolidated joint ventures	37,951	39,756
Acquired real estate leases, net	548,943	732,382
Cash and cash equivalents	42,045	93,744
Restricted cash	14,810	6,952
Rents receivable	101,766	83,556
Deferred leasing costs, net	42,626	40,107
Other assets, net	12,889	20,187
Total assets	<u>\$ 3,946,436</u>	<u>\$ 4,193,136</u>
LIABILITIES AND SHAREHOLDERS' EQUITY		
Unsecured revolving credit facility	\$ —	\$ —
Senior unsecured notes, net	2,033,242	2,017,379
Mortgage notes payable, net	169,729	309,946
Liabilities of properties held for sale	891	14,693
Accounts payable and other liabilities	116,480	125,048
Due to related persons	6,114	7,141
Assumed real estate lease obligations, net	10,588	13,175
Total liabilities	<u>2,337,044</u>	<u>2,487,382</u>
Commitments and contingencies		
Shareholders' equity:		
Common shares of beneficial interest, \$.01 par value: 200,000,000 shares authorized, 48,318,366 and 48,201,941 shares issued and outstanding, respectively	483	482
Additional paid in capital	2,615,305	2,612,425
Cumulative net income	183,895	177,217
Cumulative other comprehensive loss	—	(200)
Cumulative common distributions	(1,190,291)	(1,084,170)
Total shareholders' equity	<u>1,609,392</u>	<u>1,705,754</u>
Total liabilities and shareholders' equity	<u>\$ 3,946,436</u>	<u>\$ 4,193,136</u>



Malden, MA

Consolidated Statements of Income (Loss)

(amounts in thousands, except per share data)

	Three Months Ended December 31,		Year Ended December 31,	
	2020	2019	2020	2019
Rental income	\$ 146,625	\$ 160,184	\$ 587,919	\$ 678,404
Expenses:				
Real estate taxes	16,418	18,354	65,119	73,717
Utility expenses	5,607	7,933	25,384	34,302
Other operating expenses	27,432	30,739	105,465	120,943
Depreciation and amortization	62,226	63,512	251,566	289,885
Loss on impairment of real estate ⁽¹⁾	—	8,150	2,954	22,255
Acquisition and transaction related costs ⁽²⁾	232	—	232	682
General and administrative	7,071	7,271	28,443	32,728
Total expenses	118,986	135,959	479,163	574,512
Gain on sale of real estate ⁽³⁾	33	71,593	10,855	105,131
Dividend income	—	—	—	1,960
Loss on equity securities, net ⁽⁴⁾	—	—	—	(44,007)
Interest and other income	41	198	779	1,045
Interest expense (including net amortization of debt premiums, discounts and issuance costs of \$2,431, \$2,476, \$9,593 and \$10,740, respectively)	(28,842)	(30,032)	(108,303)	(134,880)
Loss on early extinguishment of debt ⁽⁵⁾	—	—	(3,839)	(769)
Income (loss) before income tax expense and equity in net losses of investees	(1,129)	65,984	8,248	32,372
Income tax expense	(157)	(269)	(377)	(778)
Equity in net losses of investees	(378)	(686)	(1,193)	(1,259)
Net income (loss)	\$ (1,664)	\$ 65,029	\$ 6,678	\$ 30,335
Weighted average common shares outstanding (basic and diluted)	48,161	48,094	48,124	48,062
Per common share amounts (basic and diluted):				
Net income (loss)	\$ (0.03)	\$ 1.35	\$ 0.14	\$ 0.63
Additional Data:				
General and administrative expenses / total assets (at end of period)	0.18%	0.17%	0.72%	0.78%
Non-cash straight line rent adjustments included in rental income	\$ 3,116	\$ 8,142	\$ 16,079	\$ 27,507
Lease value amortization included in rental income	\$ (1,291)	\$ (82)	\$ (5,440)	\$ (2,710)
Lease termination fees included in rental income	\$ 90	\$ 2	\$ 98	\$ 9,185
Non-cash amortization included in other operating expenses ⁽⁶⁾	\$ 121	\$ 121	\$ 484	\$ 484
Non-cash amortization included in general and administrative expenses ⁽⁶⁾	\$ 151	\$ 151	\$ 603	\$ 603

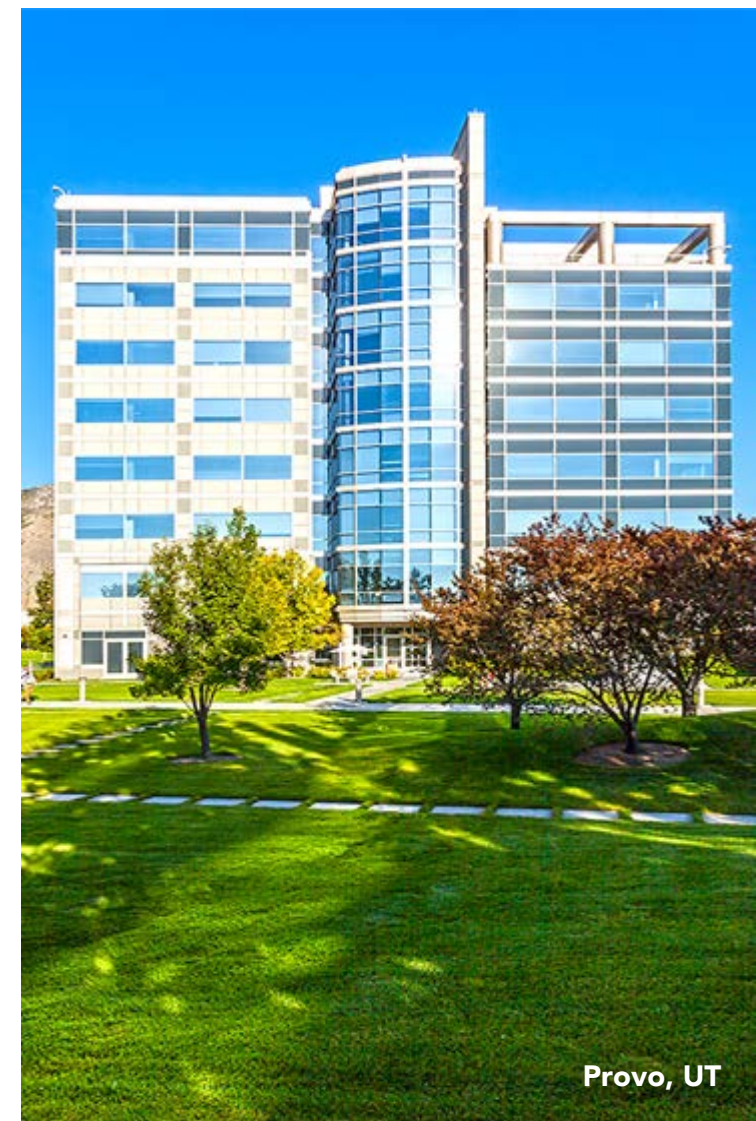


See accompanying notes on the following page.

Consolidated Statements of Income (Loss) (Continued)

(dollars in thousands)

- (1) Loss on impairment of real estate for the year ended December 31, 2020 represents an adjustment of \$2,954 to reduce the carrying value of four properties to their estimated fair value less costs to sell during the nine months ended September 30, 2020. Loss on impairment of real estate for the three months ended December 31, 2019 includes an adjustment of \$9,739 to reduce the carrying value of one property to its estimated fair value less costs to sell and a \$250 loss on impairment of real estate related to the sale of three properties, offset by the recovery of impairment losses recorded in previous periods of \$1,839 related to the sale of four properties. Loss on impairment of real estate for the year ended December 31, 2019 also includes adjustments totaling \$11,479 to reduce the carrying value of 10 properties to their estimated fair value less costs to sell and \$2,626 of losses on impairment of real estate related to the sale of 35 properties during the nine months ended September 30, 2019.
- (2) Acquisition and transaction related costs for the three months and year ended December 31, 2020 represent costs related to an acquisition opportunity we terminated in November 2020. Acquisition and transaction related costs for the year ended December 31, 2019 consist of post-merger activity costs incurred in connection with our acquisition of Select Income REIT, or SIR, on December 31, 2018 in a merger transaction, or the Merger, and other related transactions.
- (3) Gain on sale of real estate for the year ended December 31, 2020 represents a \$10,855 net gain on the sale of 10 properties. Gain on sale of real estate for the three months ended December 31, 2019 represents a \$71,593 net gain on the sale of seven properties. Gain on sale of real estate for the year ended December 31, 2019 also includes a \$33,538 net gain on the sale of three properties during the nine months ended September 30, 2019.
- (4) Loss on equity securities, net represents a realized loss for the year ended December 31, 2019 from the sale of our 2.8 million shares of The RMR Group Inc., or RMR Inc., common stock on July 1, 2019.
- (5) Loss on early extinguishment of debt for the year ended December 31, 2020 includes prepayment fees related to the repayment of two mortgage notes, write offs of the unamortized portion of certain discounts and issuance costs resulting from the early repayment of debt and a loss related to the settlement of a mortgage note receivable in connection with a property we sold in 2016. Loss on early extinguishment of debt for the year ended December 31, 2019 includes write offs of the unamortized portion of certain discounts and issuance costs resulting from the early repayment of debt.
- (6) We recorded a liability for the amount by which the estimated fair value for accounting purposes exceeded the price we paid for our former investment in RMR Inc. common stock in June 2015. This liability is being amortized on a straight line basis through December 31, 2035 as an allocated reduction to business management fee expense and property management fee expense, which are included in general and administrative and other operating expenses, respectively.



Provo, UT

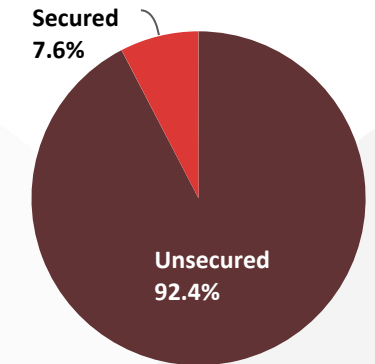
Debt Summary ⁽¹⁾

As of December 31, 2020

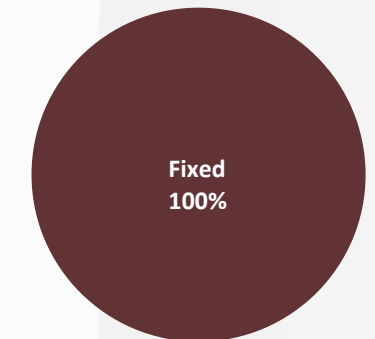
(dollars in thousands)

	Coupon Rate ⁽²⁾	Interest Rate ⁽³⁾	Principal Balance	Maturity Date	Due at Maturity	Years to Maturity
Unsecured Floating Rate Debt:						
\$750,000 unsecured revolving credit facility ^{(4) (5)}	1.196%	1.196%	\$ —	1/31/2023	\$ —	2.1
Unsecured Fixed Rate Debt:						
Senior unsecured notes due 2022	4.150%	4.196%	300,000	2/1/2022	300,000	1.1
Senior unsecured notes due 2022	4.000%	4.000%	300,000	7/15/2022	300,000	1.5
Senior unsecured notes due 2024	4.250%	4.404%	350,000	5/15/2024	350,000	3.4
Senior unsecured notes due 2025	4.500%	4.521%	650,000	2/1/2025	650,000	4.1
Senior unsecured notes due 2046	5.875%	5.875%	310,000	5/1/2046	310,000	25.3
Senior unsecured notes due 2050	6.375%	6.375%	162,000	6/23/2050	162,000	29.5
Subtotal / weighted average	4.687%	4.726%	<u>2,072,000</u>		<u>2,072,000</u>	8.3
Secured Fixed Rate Debt:						
Mortgage debt - One property in Lakewood, CO	8.150%	6.150%	350	3/1/2021	118	0.2
Mortgage debt - One property in Washington, DC	4.220%	4.190%	25,804	7/1/2022	24,668	1.5
Mortgage debt - Three properties in Seattle, WA	3.550%	4.210%	71,000	5/1/2023	71,000	2.3
Mortgage debt - One property in Chicago, IL	3.700%	4.210%	50,000	6/1/2023	50,000	2.4
Mortgage debt - One property in Washington, DC	4.800%	4.190%	23,688	6/1/2023	22,584	2.4
Subtotal / weighted average	3.878%	4.208%	<u>170,842</u>		<u>168,370</u>	2.2
Total / weighted average	4.625%	4.687%	<u>\$ 2,242,842</u>		<u>\$ 2,240,370</u>	7.9

Secured vs. Unsecured Debt



Fixed vs. Variable Rate Debt

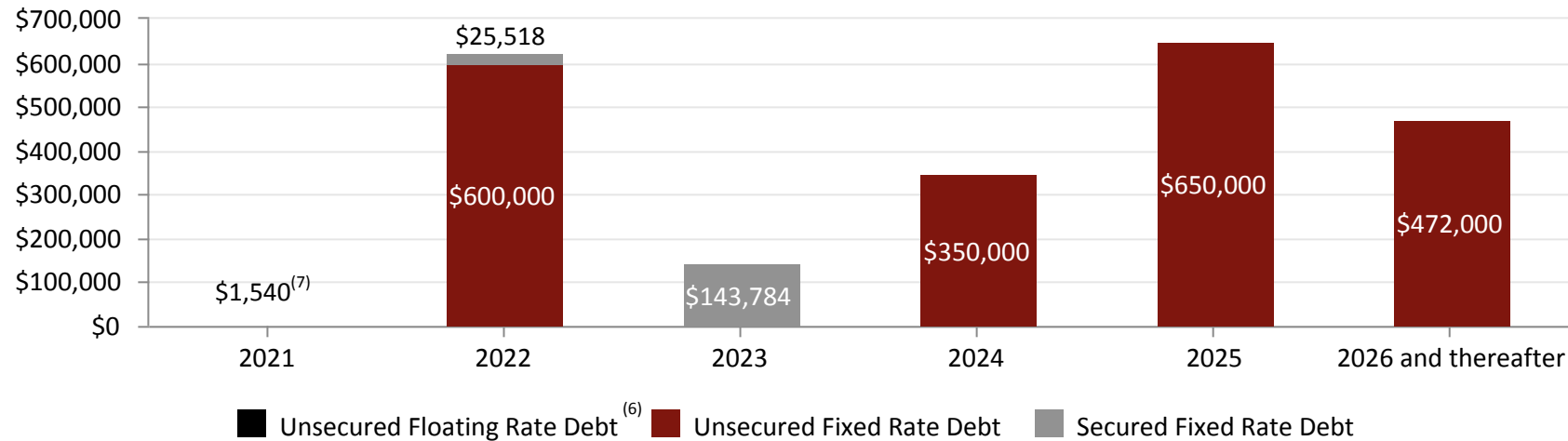


See accompanying notes on the following page.

Debt Maturity Schedule ⁽¹⁾

As of December 31, 2020
(dollars in thousands)

Year	Unsecured Floating Rate	Unsecured Fixed Rate	Secured Fixed Rate	Total Debt	% of Total Debt
2021	\$ —	\$ —	\$ 1,540	\$ 1,540	0.1%
2022	—	600,000	25,518	625,518	27.9%
2023	— ⁽⁶⁾	—	143,784	143,784	6.4%
2024	—	350,000	—	350,000	15.6%
2025	—	650,000	—	650,000	29.0%
2026 and thereafter	—	472,000	—	472,000	21.0%
Total principal balance	\$ —	\$ 2,072,000	\$ 170,842	\$ 2,242,842	100.0%
Percent of total principal balance	0.0%	92.4%	7.6%	100.0%	



- (1) Excludes two mortgage notes with an aggregate principal balance of \$82,000 which are secured by three properties owned by two unconsolidated joint ventures in which we own 51% and 50% interests. See page 15 for additional information regarding these joint ventures and related mortgage notes.
- (2) Reflects the interest rate stated in, or determined pursuant to, the contract terms.
- (3) Includes the effect of mark to market accounting for certain mortgages and discounts on senior unsecured notes. Excludes the effect of debt issuance costs amortization.
- (4) We are required to pay interest on borrowings under our revolving credit facility at a rate of LIBOR plus a premium of 110 basis points per annum. We also pay a facility fee of 25 basis points per annum on the total amount of lending commitments under our revolving credit facility. Both the interest rate premium and facility fee are subject to adjustment based upon changes to our credit ratings. The interest rate listed is as of December 31, 2020 and excludes the 25 basis point facility fee. Subject to the payment of an extension fee and meeting certain other conditions, we may extend the maturity date of our revolving credit facility by two additional six month periods.
- (5) The maximum aggregate borrowing availability under the credit agreement governing our revolving credit facility may be increased to up to \$1,950,000 in certain circumstances.
- (6) Represents the amount, if any, outstanding under our revolving credit facility at December 31, 2020.
- (7) Represents Secured Fixed Rate Debt payments in 2021 and mortgage debt maturing in 2021 that has a principal balance of \$350 at December 31, 2020.

Leverage Ratios, Coverage Ratios and Public Debt Covenants

(dollars in thousands)

	As of and for the Three Months Ended				
	12/31/2020	9/30/2020	6/30/2020	3/31/2020	12/31/2019
Leverage Ratios:					
Net debt ⁽¹⁾ / total gross assets	50.0%	49.9%	49.9%	50.2%	50.0%
Net debt ⁽¹⁾ / gross book value of real estate assets	46.9%	46.6%	46.4%	47.1%	48.9%
Secured debt ⁽¹⁾ / total assets	4.3%	4.3%	5.3%	6.1%	7.8%
Variable rate debt ⁽¹⁾ / net debt ⁽¹⁾	0.0%	0.0%	9.1%	15.7%	0.0%
Coverage Ratios:					
Adjusted EBITDAre / interest expense	3.2x	3.3x	3.7x	3.5x	3.2x
Net debt ⁽¹⁾ / annualized Adjusted EBITDAre	6.0x	6.1x	5.9x	5.9x	5.9x
Public Debt Covenants:					
Total debt ⁽¹⁾ / adjusted total assets (maximum 60.0%)	46.3%	46.4%	46.3%	47.1%	48.7%
Secured debt ⁽¹⁾ / adjusted total assets (maximum 40.0%)	3.5%	3.5%	4.4%	5.1%	6.7%
Consolidated income available for debt service / debt service (minimum 1.50x)	3.4x	3.3x	3.7x	3.8x	3.5x
Total unencumbered assets / unsecured debt ⁽¹⁾ (minimum 150.0%)	214.0%	213.3%	215.8%	208.1%	203.0%

Atlanta, GA



(1) Debt amounts represent the outstanding principal balance as of the date reported. Total debt excludes two mortgage notes with an aggregate principal balance of \$82,000 which are secured by three properties owned by two unconsolidated joint ventures in which we own 51% and 50% interests. See page 15 for more information regarding these joint ventures and related mortgage notes.

Capital Expenditures Summary ⁽¹⁾

(dollars and sq. ft. in thousands, except per sq. ft. data)

	For the Three Months Ended				
	12/31/2020	9/30/2020	6/30/2020	3/31/2020	12/31/2019
Lease related costs	\$ 8,746	\$ 7,192	\$ 11,921	\$ 7,113	\$ 10,351
Building improvements	11,466	10,579	10,005	9,230	10,578
Recurring capital expenditures	20,212	17,771	21,926	16,343	20,929
Development, redevelopment and other activities	5,598	5,521	2,578	3,161	3,489
Total capital expenditures	<u>\$ 25,810</u>	<u>\$ 23,292</u>	<u>\$ 24,504</u>	<u>\$ 19,504</u>	<u>\$ 24,418</u>
Average rentable sq. ft. during period ⁽²⁾	24,899	24,909	24,908	25,316	26,508
Building improvements per average sq. ft. during period	\$ 0.46	\$ 0.42	\$ 0.40	\$ 0.36	\$ 0.40



- (1) Excludes capital expenditures related to three properties owned by two unconsolidated joint ventures in which we own 51% and 50% interests. See page 15 for more information regarding these joint ventures.
- (2) Rentable square footage is subject to changes when space is remeasured or reconfigured for tenants.

Property Acquisitions and Dispositions Information Since January 1, 2020

(dollars and sq. ft. in thousands, except per sq. ft. data)

Acquisitions⁽¹⁾:

Date Acquired	Location	Number of Properties	Sq. Ft.	Purchase Price	Purchase Price / Sq. Ft.	Cap Rate	Weighted Average Remaining Lease Term in Years	Percent Leased at Acquisition
12/22/2020	Fort Mill, SC	1	150	\$ 35,125	\$ 234	8.1%	10.8	100.0%

Dispositions:

Date Sold	Location	Number of Properties	Sq. Ft.	Gross Sales Price
1/8/2020	Stafford, VA	2	65	\$ 14,063
1/24/2020	Windsor, CT	1	97	7,000
2/28/2020	Lincolnshire, IL	1	223	12,000
3/11/2020	Trenton, NJ	1	267	30,100
3/19/2020	Fairfax, VA	1	83	22,200
10/19/2020	Fairfax, VA	4	171	25,100
1/13/2021	Kansas City, MO ⁽²⁾	—	10	845
1/22/2021	Richmond, VA	1	311	130,000
	Total	11	1,227	\$ 241,308



Fort Mill, SC

- (1) On February 21, 2020, we also acquired a property adjacent to a property we own in Boston, MA for a purchase price of \$11,500, excluding acquisition related costs.
- (2) Consists of a warehouse facility adjacent to a property we own in Kansas City, MO.

Investments in Unconsolidated Joint Ventures

(dollars and sq. ft. in thousands)

Unconsolidated Joint Ventures:

Joint Venture	OPI Ownership	OPI Investment at December 31, 2020	Number of Properties	Location	Square Feet	Occupancy at December 31, 2020	Weighted Average Lease Term at December 31, 2020 ⁽¹⁾
Prosperity Metro Plaza	51%	\$ 21,888	2	Fairfax, VA	329	86.2%	3.4 years
1750 H Street, NW	50%	16,063	1	Washington, D.C.	115	57.5%	0.7 years
Total / Weighted Average		<u>\$ 37,951</u>	<u>3</u>		<u>444</u>	<u>78.7%</u>	<u>2.6 years</u>

Outstanding Unconsolidated Debt:

Joint Venture	OPI Ownership	Interest Rate ⁽²⁾	Maturity Date	Principal Balance at December 31, 2020 ⁽³⁾	Annualized Debt Service	Balance at Maturity ⁽³⁾	OPI Share of Principal Balance ⁽⁴⁾ at December 31, 2020
Prosperity Metro Plaza ⁽⁵⁾	51%	4.090%	12/1/2029	\$ 50,000	\$ 2,045	\$ 45,246	\$ 25,500
1750 H Street, NW	50%	3.690%	8/1/2024	32,000	1,181	32,000	16,000
Total / Weighted Average		3.934%		<u>\$ 82,000</u>	<u>\$ 3,226</u>	<u>\$ 77,246</u>	<u>\$ 41,500</u>

Results of Operations - Unconsolidated Joint Ventures: ⁽⁶⁾

	For the Three Months Ended December 31, 2020			For the Year Ended December 31, 2020		
	Prosperity Metro Plaza	1750 H Street, NW	Total	Prosperity Metro Plaza	1750 H Street, NW	Total
Equity in earnings (losses)	\$ 12	\$ (390)	\$ (378)	\$ 17	\$ (1,210)	\$ (1,193)
Depreciation and amortization	592	489	1,081	2,350	2,453	4,803
Other expenses, net ⁽⁷⁾	258	170	428	1,022	680	1,702
NOI	862	269	1,131	3,389	1,923	5,312
Lease value amortization included in rental income ⁽⁸⁾	(1)	11	10	(4)	113	109
Non-cash straight line rent adjustments included in rental income ⁽⁸⁾	(88)	18	(70)	(91)	63	(28)
Cash Basis NOI	<u>\$ 773</u>	<u>\$ 298</u>	<u>\$ 1,071</u>	<u>\$ 3,294</u>	<u>\$ 2,099</u>	<u>\$ 5,393</u>
Distributions received by OPI	<u>\$ 204</u>	<u>\$ —</u>	<u>\$ 204</u>	<u>\$ 612</u>	<u>\$ —</u>	<u>\$ 612</u>

- (1) Lease term is weighted based on annualized rental income. Annualized rental income is calculated using the annualized contractual base rents from the unconsolidated joint ventures' tenants pursuant to the lease agreements as of December 31, 2020, plus straight line rent adjustments and estimated recurring expense reimbursements to be paid to the joint ventures by their tenants, and excluding lease value amortization.
- (2) Includes the effect of interest rate protection and mark to market accounting.
- (3) Reflects the entire balance of the debt secured by the properties and is not adjusted to reflect the part of the joint venture arrangement interests we do not own.
- (4) Reflects our proportionate share of the principal debt balances based on our ownership percentage of the applicable joint venture; none of the debt is recourse to us.
- (5) The mortgage loan requires interest-only payments through December 2024, at which time the loan requires principal and interest payments through its maturity date.
- (6) Reflects our proportionate share of operating results for the three months and year ended December 31, 2020 based on our ownership percentage of the respective joint ventures.
- (7) Includes interest expense, net of other income.
- (8) Our unconsolidated joint ventures report rental income on a straight line basis over the terms of the respective leases; accordingly, rental income includes non-cash straight line rent adjustments. Rental income also includes expense reimbursements, tax escalations, parking revenues, service income and other fixed and variable charges paid to the unconsolidated joint ventures by their tenants, as well as the net effect of non-cash amortization of intangible lease assets and liabilities.

Calculation and Reconciliation of NOI and Cash Basis NOI ⁽¹⁾

(dollars in thousands)

	For the Three Months Ended					For the Year Ended	
	12/31/2020	9/30/2020	6/30/2020	3/31/2020	12/31/2019	12/31/2020	12/31/2019
Calculation of NOI and Cash Basis NOI:							
Rental income	\$ 146,625	\$ 145,806	\$ 145,603	\$ 149,885	\$ 160,184	\$ 587,919	\$ 678,404
Property operating expenses	(49,457)	(50,043)	(46,769)	(49,699)	(57,026)	(195,968)	(228,962)
NOI	97,168	95,763	98,834	100,186	103,158	391,951	449,442
Non-cash straight line rent adjustments included in rental income	(3,116)	(3,912)	(3,468)	(5,583)	(8,142)	(16,079)	(27,507)
Lease value amortization included in rental income	1,291	1,312	1,405	1,432	82	5,440	2,710
Lease termination fees included in rental income	(90)	(2)	(3)	(3)	(2)	(98)	(9,185)
Non-cash amortization included in property operating expenses ⁽²⁾	(121)	(121)	(121)	(121)	(121)	(484)	(484)
Cash Basis NOI	\$ 95,132	\$ 93,040	\$ 96,647	\$ 95,911	\$ 94,975	\$ 380,730	\$ 414,976
Reconciliation of Net Income (Loss) to NOI and Cash Basis NOI:							
Net income (loss)	\$ (1,664)	\$ (3,797)	\$ 1,299	\$ 10,840	\$ 65,029	\$ 6,678	\$ 30,335
Equity in net losses of investees	378	279	260	276	686	1,193	1,259
Income tax expense (benefit)	157	(54)	235	39	269	377	778
Income (loss) before income tax expense (benefit) and equity in net losses of investees	(1,129)	(3,572)	1,794	11,155	65,984	8,248	32,372
Loss on early extinguishment of debt	—	—	557	3,282	—	3,839	769
Interest expense	28,842	27,097	25,205	27,159	30,032	108,303	134,880
Interest and other income	(41)	(2)	(30)	(706)	(198)	(779)	(1,045)
Loss on equity securities, net	—	—	—	—	—	—	44,007
Dividend income	—	—	—	—	—	—	(1,960)
Gain on sale of real estate	(33)	—	(66)	(10,756)	(71,593)	(10,855)	(105,131)
General and administrative	7,071	7,059	7,204	7,109	7,271	28,443	32,728
Acquisition and transaction related costs	232	—	—	—	—	232	682
Loss on impairment of real estate	—	2,954	—	—	8,150	2,954	22,255
Depreciation and amortization	62,226	62,227	64,170	62,943	63,512	251,566	289,885
NOI	97,168	95,763	98,834	100,186	103,158	391,951	449,442
Non-cash amortization included in property operating expenses ⁽²⁾	(121)	(121)	(121)	(121)	(121)	(484)	(484)
Lease termination fees included in rental income	(90)	(2)	(3)	(3)	(2)	(98)	(9,185)
Lease value amortization included in rental income	1,291	1,312	1,405	1,432	82	5,440	2,710
Non-cash straight line rent adjustments included in rental income	(3,116)	(3,912)	(3,468)	(5,583)	(8,142)	(16,079)	(27,507)
Cash Basis NOI	\$ 95,132	\$ 93,040	\$ 96,647	\$ 95,911	\$ 94,975	\$ 380,730	\$ 414,976

(1) Excludes three properties owned by two unconsolidated joint ventures in which we own 51% and 50% interests. See page 15 for more information regarding these joint ventures.

(2) We recorded a liability for the amount by which the estimated fair value for accounting purposes exceeded the price we paid for our former investment in RMR Inc. common stock in June 2015. A portion of this liability is being amortized on a straight line basis through December 31, 2035 as a reduction to property management fees expense, which are included in property operating expenses.

Reconciliation and Calculation of Same Property NOI and Same Property Cash Basis NOI ⁽¹⁾

(dollars in thousands)

	For the Three Months Ended		For the Year Ended	
	12/31/2020	12/31/2019	12/31/2020	12/31/2019
Reconciliation of NOI to Same Property NOI:				
Rental income	\$ 146,625	\$ 160,184	\$ 587,919	\$ 678,404
Property operating expenses	(49,457)	(57,026)	(195,968)	(228,962)
NOI	97,168	103,158	391,951	449,442
Less: NOI of properties not included in same property results	(2,096)	(7,010)	(10,053)	(63,454)
Same Property NOI	<u>\$ 95,072</u>	<u>\$ 96,148</u>	<u>\$ 381,898</u>	<u>\$ 385,988</u>
Calculation of Same Property Cash Basis NOI:				
Same Property NOI	\$ 95,072	\$ 96,148	\$ 381,898	\$ 385,988
Add: Lease value amortization included in rental income	694	(482)	3,071	604
Less: Non-cash straight line rent adjustments included in rental income	(3,044)	(7,503)	(15,061)	(25,468)
Lease termination fees included in rental income	(90)	(2)	(98)	(1,543)
Non-cash amortization included in property operating expenses ⁽²⁾	(117)	(109)	(459)	(396)
Same Property Cash Basis NOI	<u>\$ 92,515</u>	<u>\$ 88,052</u>	<u>\$ 369,351</u>	<u>\$ 359,185</u>



- (1) Excludes three properties owned by two unconsolidated joint ventures in which we own 51% and 50% interests. See page 15 for more information regarding these joint ventures.
- (2) We recorded a liability for the amount by which the estimated fair value for accounting purposes exceeded the price we paid for our former investment in RMR Inc. common stock in June 2015. A portion of this liability is being amortized on a straight line basis through December 31, 2035 as a reduction to property management fees expense, which are included in other operating expenses.

Calculation of EBITDA, EBITDAre, and Adjusted EBITDAre

(dollars in thousands)

	For the Three Months Ended					For the Year Ended	
	12/31/2020	9/30/2020	6/30/2020	3/31/2020	12/31/2019	12/31/2020	12/31/2019
Net income (loss)	\$ (1,664)	\$ (3,797)	\$ 1,299	\$ 10,840	\$ 65,029	\$ 6,678	\$ 30,335
Add (less): Interest expense	28,842	27,097	25,205	27,159	30,032	108,303	134,880
Income tax expense (benefit)	157	(54)	235	39	269	377	778
Depreciation and amortization	62,226	62,227	64,170	62,943	63,512	251,566	289,885
EBITDA	89,561	85,473	90,909	100,981	158,842	366,924	455,878
Add (less): Loss on impairment of real estate	—	2,954	—	—	8,150	2,954	22,255
Gain on sale of real estate	(33)	—	(66)	(10,756)	(71,593)	(10,855)	(105,131)
Distributions received from unconsolidated joint ventures	204	255	102	51	397	612	2,370
Equity in losses of unconsolidated joint ventures	378	279	260	276	350	1,193	1,541
EBITDAre	90,110	88,961	91,205	90,552	96,146	360,828	376,913
Add (less): Acquisition and transaction related costs ⁽¹⁾	232	—	—	—	—	232	682
General and administrative expense paid in common shares ⁽²⁾	959	856	1,121	379	367	3,315	3,087
Loss on early extinguishment of debt	—	—	557	3,282	—	3,839	769
Loss on equity securities, net ⁽³⁾	—	—	—	—	—	—	44,007
Adjusted EBITDAre	\$ 91,301	\$ 89,817	\$ 92,883	\$ 94,213	\$ 96,513	\$ 368,214	\$ 425,458

- (1) Acquisition and transaction related costs for the three months and year ended December 31, 2020 represent costs related to an acquisition opportunity we terminated in November 2020. Acquisition and transaction related costs for the year ended December 31, 2019 represent post-merger activity costs incurred in connection with the Merger and other related transactions.
- (2) Amounts represent equity based compensation to our Trustees, our officers and certain other employees of RMR LLC.
- (3) Loss on equity securities, net represents a realized loss for the year ended December 31, 2019 for the sale of our 2.8 million shares of RMR Inc. common stock on July 1, 2019.

Calculation of FFO, Normalized FFO and CAD

(amounts in thousands, except per share data)

	For the Three Months Ended					For the Year Ended	
	12/31/2020	9/30/2020	6/30/2020	3/31/2020	12/31/2019	12/31/2020	12/31/2019
Net income (loss)	\$ (1,664)	\$ (3,797)	\$ 1,299	\$ 10,840	\$ 65,029	\$ 6,678	\$ 30,335
Add (less): Depreciation and amortization:							
Consolidated properties	62,226	62,227	64,170	62,943	63,512	251,566	289,885
Unconsolidated joint venture properties	1,081	1,244	1,237	1,241	1,345	4,803	5,903
Loss on impairment of real estate	—	2,954	—	—	8,150	2,954	22,255
Gain on sale of real estate	(33)	—	(66)	(10,756)	(71,593)	(10,855)	(105,131)
Loss on equity securities, net ⁽¹⁾	—	—	—	—	—	—	44,007
FFO	61,610	62,628	66,640	64,268	66,443	255,146	287,254
Add (less): Acquisition and transaction related costs ⁽²⁾	232	—	—	—	—	232	682
Loss on early extinguishment of debt	—	—	557	3,282	—	3,839	769
Normalized FFO	61,842	62,628	67,197	67,550	66,443	259,217	288,705
Add (less): Non-cash expenses ⁽³⁾	607	533	808	79	76	2,027	1,974
Distributions from unconsolidated joint ventures	204	255	102	51	397	612	2,370
Depreciation and amortization - unconsolidated joint ventures	(1,081)	(1,244)	(1,237)	(1,241)	(1,345)	(4,803)	(5,903)
Equity in net losses of investees	378	279	260	276	686	1,193	1,259
Loss on early extinguishment of debt settled in cash	—	—	—	(1,138)	—	(1,138)	—
Non-cash straight line rent adjustments included in rental income	(3,116)	(3,912)	(3,468)	(5,583)	(8,142)	(16,079)	(27,507)
Lease value amortization included in rental income	1,291	1,312	1,405	1,432	82	5,440	2,710
Net amortization of debt premiums, discounts and issuance costs	2,431	2,477	2,402	2,283	2,476	9,593	10,740
Recurring capital expenditures	(20,212)	(17,771)	(21,926)	(16,343)	(20,929)	(76,252)	(85,742)
CAD	\$ 42,344	\$ 44,557	\$ 45,543	\$ 47,366	\$ 39,744	\$ 179,810	\$ 188,606
Weighted average common shares outstanding (basic and diluted)	48,161	48,132	48,106	48,095	48,094	48,124	48,062
Per common share amounts (basic and diluted):							
Net income (loss)	\$ (0.03)	\$ (0.08)	\$ 0.03	\$ 0.23	\$ 1.35	\$ 0.14	\$ 0.63
FFO	\$ 1.28	\$ 1.30	\$ 1.39	\$ 1.34	\$ 1.38	\$ 5.30	\$ 5.98
Normalized FFO	\$ 1.28	\$ 1.30	\$ 1.40	\$ 1.40	\$ 1.38	\$ 5.39	\$ 6.01
CAD	\$ 0.88	\$ 0.93	\$ 0.95	\$ 0.98	\$ 0.83	\$ 3.74	\$ 3.92

- (1) Loss on equity securities, net represents a realized loss for the year ended December 31, 2019 for the sale of our 2.8 million shares of RMR Inc. common stock on July 1, 2019.
- (2) Acquisition and transaction related costs for the three months and year ended December 31, 2020 represent costs related to an acquisition opportunity we terminated in November 2020. Acquisition and transaction related costs for the year ended December 31, 2019 represent post-merger activity costs incurred in connection with the Merger and other related transactions.
- (3) Non-cash expenses include equity based compensation, adjustments recorded to capitalize interest expense and amortization of the liability for the amount by which the estimated fair value for accounting purposes exceeded the price we paid for our former investment in RMR Inc. common stock in June 2015. This liability is being amortized on a straight line basis through December 31, 2035 as an allocated reduction to business management fee expense and property management fee expense, which are included in general and administrative and other operating expenses, respectively.

Summary Same Property Results

(dollars and sq. ft. in thousands)

	For the Three Months Ended		For the Year Ended	
	12/31/2020	12/31/2019	12/31/2020	12/31/2019
Properties (end of period) ⁽¹⁾	177	177	177	177
Total sq. ft. ⁽²⁾	24,130	24,224	24,130	24,224
Percent leased	92.1%	93.3%	92.1%	93.3%
Rental income	\$ 143,575	\$ 146,844	\$ 572,419	\$ 582,497
Same Property NOI	\$ 95,072	\$ 96,148	\$ 381,898	\$ 385,988
Same Property Cash Basis NOI	\$ 92,515	\$ 88,052	\$ 369,351	\$ 359,185
Same Property NOI % margin	66.2%	65.5%	66.7%	66.3%
Same Property Cash Basis NOI % margin	65.6%	63.4%	65.9%	64.6%
Same Property NOI % change	(1.1%)		(1.1%)	
Same Property Cash Basis NOI % change	5.1%		2.8%	



Sacramento, CA

- (1) Includes one leasable land parcel.
(2) Subject to changes when space is remeasured or reconfigured for tenants.

Occupancy and Leasing Summary ⁽¹⁾

(dollars and sq. ft. in thousands, except per sq. ft. data)

	As of and for the Three Months Ended					As of and for the Year Ended
	12/31/2020	9/30/2020	6/30/2020	3/31/2020	12/31/2019	12/31/2020
Properties (end of period) ⁽²⁾	181	184	184	184	189	181
Total sq. ft. ⁽²⁾⁽³⁾	24,889	24,909	24,909	24,906	25,726	24,889
Percentage leased ⁽³⁾	91.2%	91.2%	91.7%	91.5%	92.4%	91.2%
Leasing Activity (sq. ft.): ⁽³⁾						
New leases	97	18	78	81	41	274
Renewals	42	577	564	508	738	1,691
Total	139	595	642	589	779	1,965
% Change in GAAP Rent: ⁽⁴⁾						
New leases	(11.9%)	0.8%	23.5%	10.0%	1.2%	4.7%
Renewals	8.5%	33.1%	1.0%	3.6%	0.3%	7.2%
Total	(7.0%)	31.0%	3.9%	4.1%	0.4%	6.9%
Weighted Average Lease Term by Sq. Ft. (years):						
New leases	11.6	4.0	12.8	10.8	5.6	11.2
Renewals	5.1	10.8	5.1	3.8	7.2	6.7
Total	9.7	10.6	6.1	4.8	7.1	7.3
Leasing Cost and Concession Commitments: ⁽⁵⁾						
New leases	\$ 6,845	\$ 193	\$ 8,158	\$ 6,160	\$ 2,171	\$ 21,356
Renewals	862	6,045	8,371	6,770	13,622	22,048
Total	\$ 7,707	\$ 6,238	\$ 16,529	\$ 12,930	\$ 15,793	\$ 43,404
Leasing Cost and Concession Commitments per Sq. Ft.: ⁽⁵⁾						
New leases	\$ 70.08	\$ 10.95	\$ 104.83	\$ 75.98	\$ 53.34	\$ 77.89
Renewals	\$ 20.62	\$ 10.48	\$ 14.85	\$ 13.32	\$ 18.45	\$ 13.04
Total	\$ 55.26	\$ 10.49	\$ 25.76	\$ 21.94	\$ 20.28	\$ 22.09
Leasing Cost and Concession Commitments per Sq. Ft. per Year: ⁽⁵⁾						
New leases	\$ 6.04	\$ 2.77	\$ 8.16	\$ 7.04	\$ 9.55	\$ 6.94
Renewals	\$ 4.05	\$ 0.97	\$ 2.90	\$ 3.49	\$ 2.57	\$ 1.95
Total	\$ 5.73	\$ 0.99	\$ 4.25	\$ 4.60	\$ 2.86	\$ 3.02

(1) Excludes three properties owned by two unconsolidated joint ventures in which we own 51% and 50% interests. See page 15 for more information regarding these joint ventures.

(2) Includes one leasable land parcel.

(3) Rentable square footage is subject to changes when space is remeasured or reconfigured for tenants.

(4) Percent difference in prior rents charged for same space or, in the case of space acquired vacant, market rental rates for similar space in the building at the date of acquisition. Rents include estimated recurring expense reimbursements paid to us, exclude lease value amortization and are net of lease concessions.

(5) Includes commitments made for leasing expenditures and concessions, such as tenant improvements, leasing commissions, tenant reimbursements and free rent.

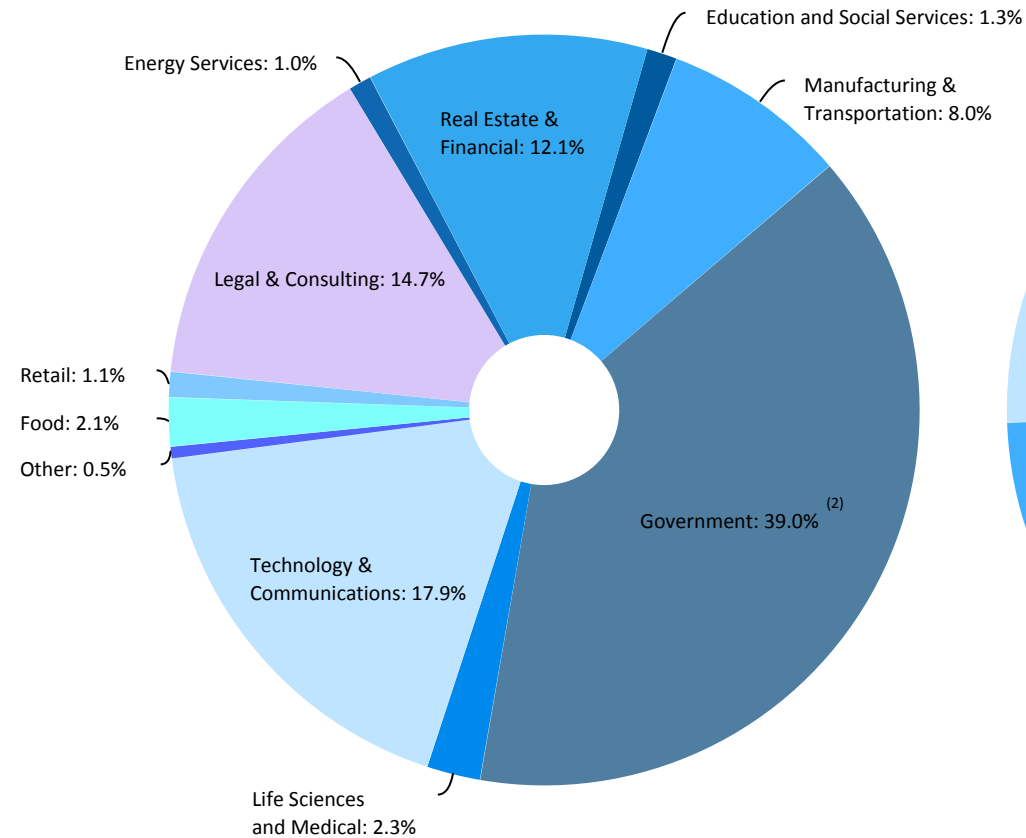
This leasing summary is based on leases entered during the periods indicated.

Tenant Diversity and Credit Characteristics

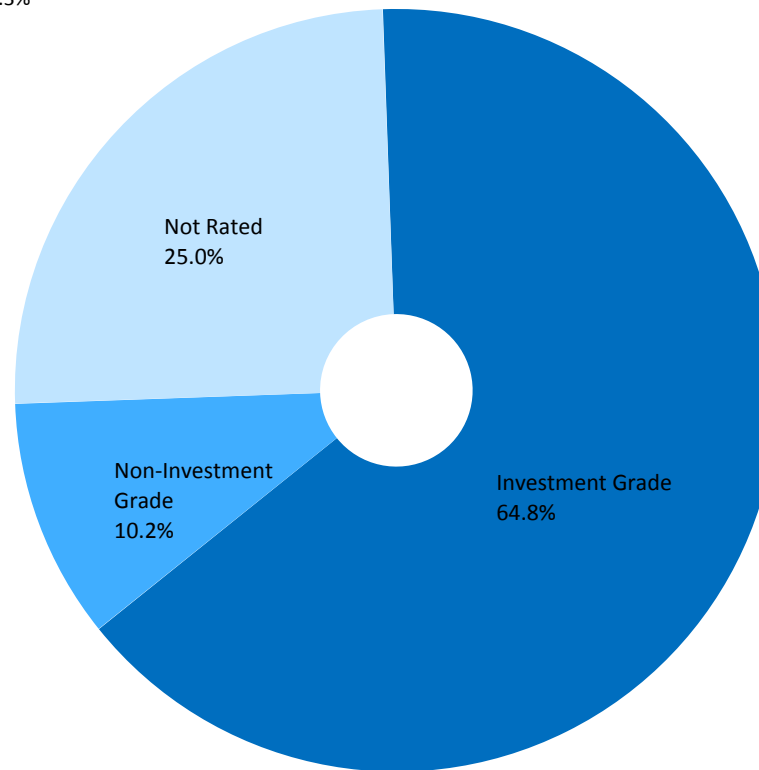
As of December 31, 2020

Percentage of Total Annualized Rental Income

Tenant Industry



Tenant Credit Characteristics⁽¹⁾



(1) We consider investment grade tenants to include: (a) investment grade rated tenants; (b) tenants with investment grade rated parent entities that guarantee the tenant's lease obligations; and/or (c) tenants with investment grade rated parent entities that do not guarantee the tenant's lease obligations. Tenants contributing 56.7% of annualized rental income were investment grade rated (or their payment obligations were guaranteed by an investment grade rated parent) and tenants contributing an additional 8.1% of annualized rental income were subsidiaries of an investment grade rated parent (although these parent entities are not liable for the payment of rents).

(2) Includes the U.S. Government, state governments, municipalities and government contractors.

Tenants Representing 1% Or More of Total Annualized Rental Income

As of December 31, 2020

(dollars and sq. ft. in thousands)

	Tenant	Credit Rating ⁽¹⁾	Sq. Ft.	% of Leased Sq. Ft.	Annualized Rental Income	% of Total Annualized Rental Income
1	U.S. Government	Investment Grade	5,316	23.4%	\$ 145,916	25.2%
2	Shook, Hardy & Bacon L.L.P.	Not Rated	596	2.6%	19,199	3.3%
3	State of California	Investment Grade	648	2.9%	19,142	3.3%
4	Bank of America Corporation	Investment Grade	617	2.7%	16,520	2.9%
5	WestRock Company ⁽²⁾	Investment Grade	311	1.4%	12,871	2.2%
6	F5 Networks, Inc.	Not Rated	299	1.3%	12,777	2.2%
7	Commonwealth of Massachusetts	Investment Grade	311	1.4%	11,953	2.1%
8	CareFirst Inc.	Not Rated	207	0.9%	11,684	2.0%
9	Northrop Grumman Corporation	Investment Grade	337	1.5%	11,320	2.0%
10	Tyson Foods, Inc.	Investment Grade	248	1.1%	11,011	1.9%
11	Micro Focus International plc	Non Investment Grade	406	1.8%	8,710	1.5%
12	CommScope Holding Company Inc.	Non Investment Grade	228	1.0%	8,097	1.4%
13	State of Georgia	Investment Grade	308	1.4%	7,094	1.2%
14	PNC Bank	Investment Grade	441	1.9%	6,902	1.2%
15	ServiceNow, Inc.	Investment Grade	149	0.7%	6,481	1.1%
16	Allstate Insurance Co.	Investment Grade	468	2.1%	6,473	1.1%
17	Compass Group plc	Investment Grade	267	1.2%	6,386	1.1%
18	Automatic Data Processing, Inc.	Investment Grade	289	1.3%	6,047	1.0%
19	Church & Dwight Co., Inc.	Investment Grade	250	1.1%	6,019	1.0%
20	Tailored Brands, Inc. ⁽³⁾	Non Investment Grade	206	0.9%	5,898	1.0%
			<u>11,902</u>	<u>52.6%</u>	<u>\$ 340,500</u>	<u>58.7%</u>

- (1) We consider investment grade tenants to include: (a) investment grade rated tenants; (b) tenants with investment grade rated parent entities that guarantee the tenant's lease obligations; and (c) tenants with investment grade rated parent entities that do not guarantee the tenant's lease obligations. Tenants contributing 56.7% of annualized rental income were investment grade rated (or their payment obligations were guaranteed by an investment grade rated parent) and tenants contributing an additional 8.1% of annualized rental income were subsidiaries of an investment grade rated parent (although these parent entities were not liable for the payment of rents).
- (2) Tenant occupied a property located in Richmond, VA that was classified as held for sale as of December 31, 2020 and sold in January 2021.
- (3) In August 2020, Tailored Brands, Inc. filed for Chapter 11 bankruptcy. The tenant has paid its rental obligations to us through December 31, 2020. On January 25, 2021, the lease was assumed in bankruptcy court. As a condition to this lease being assumed, we entered into a lease amendment with the tenant as of January 25, 2021 that includes a reduction of approximately 104,000 square feet. As a result of this lease restructure, this tenant will no longer represent 1% or more of our annualized rental income.

Lease Expiration Schedule ⁽¹⁾

As of December 31, 2020

(dollars and sq. ft. in thousands)

Year ⁽²⁾	Number of Leases Expiring	Leased Square Feet Expiring	% of Total Leased Square Feet Expiring	Cumulative % of Total Leased Square Feet Expiring	Annualized Rental Income Expiring	% of Total Annualized Rental Income Expiring	Cumulative % of Total Annualized Rental Income Expiring
2021	82	3,657	16.1%	16.1%	\$ 69,903	12.1%	12.1%
2022	74	1,944	8.6%	24.7%	54,821	9.5%	21.6%
2023	65	2,403	10.6%	35.3%	76,436	13.2%	34.8%
2024	58	3,858	17.0%	52.3%	101,530	17.6%	52.4%
2025	54	2,030	8.9%	61.2%	43,585	7.5%	59.9%
2026	31	1,724	7.6%	68.8%	45,837	7.9%	67.8%
2027	31	2,027	8.9%	77.7%	52,385	9.1%	76.9%
2028	15	901	4.0%	81.7%	25,858	4.5%	81.4%
2029	15	934	4.1%	85.8%	24,798	4.3%	85.7%
2030 and thereafter	39	3,227	14.2%	100.0%	82,865	14.3%	100.0%
Total	464	22,705	100.0%		\$ 578,018	100.0%	
Weighted average remaining lease term (in years)							
		5.0			5.1		



OFFICE PROPERTIES
INCOME TRUST



Norfolk, VA

- (1) Excludes three properties owned by two unconsolidated joint ventures in which we own 51% and 50% interests. See page [15](#) for more information regarding these joint ventures.
- (2) The year of lease expiration is pursuant to current contract terms.

Non-GAAP Financial Measures and Certain Definitions

Non-GAAP Financial Measures

We present certain “non-GAAP financial measures” within the meaning of applicable rules of the Securities and Exchange Commission, or SEC, including NOI, Cash Basis NOI, Same Property NOI, Same Property Cash Basis NOI, EBITDA, EBITDAre, Adjusted EBITDAre, FFO, Normalized FFO and CAD. These measures do not represent cash generated by operating activities in accordance with GAAP and should not be considered alternatives to net income (loss) as indicators of our operating performance or as measures of our liquidity. These measures should be considered in conjunction with net income (loss) as presented in our consolidated statements of income (loss). We consider these non-GAAP measures to be appropriate supplemental measures of operating performance for a REIT, along with net income (loss). We believe these measures provide useful information to investors because by excluding the effects of certain historical amounts, such as depreciation and amortization expense, they may facilitate a comparison of our operating performance between periods and with other REITs and, in the case of NOI, Cash Basis NOI, Same Property NOI and Same Property Cash Basis NOI reflecting only those income and expense items that are generated and incurred at the property level may help both investors and management to understand the operations of our properties.

NOI and Cash Basis NOI

The calculations of net operating income, or NOI, and Cash Basis NOI exclude certain components of net income (loss) in order to provide results that are more closely related to our property level results of operations. We calculate NOI and Cash Basis NOI as shown on page [16](#) and Same Property NOI and Same Property Cash Basis NOI as shown on page [17](#). We define NOI as income from our rental of real estate less our property operating expenses. NOI excludes amortization of capitalized tenant improvement costs and leasing commissions that we record as depreciation and amortization expense. We define Cash Basis NOI as NOI excluding non-cash straight line rent adjustments, lease value amortization, lease termination fees, if any, and non-cash amortization included in other operating expenses. We calculate Same Property NOI and Same Property Cash Basis NOI in the same manner that we calculate the corresponding NOI and Cash Basis NOI amounts, except that we only include same properties in calculating Same Property NOI and Same Property Cash Basis NOI. We use NOI, Cash Basis NOI, Same Property NOI and Same Property Cash Basis NOI to evaluate individual and company-wide property level performance. Other real estate companies and REITs may calculate NOI, Cash Basis NOI, Same Property NOI and Same Property Cash Basis NOI differently than we do.

EBITDA, EBITDAre and Adjusted EBITDAre

We calculate earnings before interest, taxes, depreciation and amortization, or EBITDA, EBITDA for real estate, or EBITDAre, and Adjusted EBITDAre as shown on page [18](#). EBITDAre is calculated on the basis defined by The National Association of Real Estate Investment Trusts, or Nareit, which is EBITDA, excluding gains and losses on the sale of real estate, loss on impairment of real estate assets and adjustments to reflect our share of EBITDAre of our unconsolidated joint ventures. In calculating Adjusted EBITDAre, we adjust for the items shown on page [18](#) and include business management incentive fees, if any, only in the fourth quarter versus the quarter when they are recognized as expense in accordance with GAAP due to their quarterly volatility not necessarily being indicative of our core operating performance and the uncertainty as to whether any such business management incentive fees will be payable when all contingencies for determining such fees are known at the end of the calendar year. Other real estate companies and REITs may calculate EBITDA, EBITDAre and Adjusted EBITDAre differently than we do.

FFO and Normalized FFO

We calculate funds from operations, or FFO, and Normalized FFO as shown on page [19](#). FFO is calculated on the basis defined by Nareit, which is net income (loss), calculated in accordance with GAAP, plus real estate depreciation and amortization of consolidated properties and our proportionate share of the real estate depreciation and amortization of unconsolidated joint venture properties, but excluding impairment charges on real estate assets, any gain or loss on sale of real estate and equity securities, as well as certain other adjustments currently not applicable to us. In calculating Normalized FFO, we adjust for the other items shown on page [19](#) and include business management incentive fees, if any, only in the fourth quarter versus the quarter when they are recognized as an expense in accordance with GAAP due to their quarterly volatility not necessarily being indicative of our core operating performance and the uncertainty as to whether any such business management incentive fees will be payable when all contingencies for determining such fees are known at the end of the calendar year. FFO and Normalized FFO are among the factors considered by our Board of Trustees when determining the amount of distributions to our shareholders. Other factors include, but are not limited to, requirements to maintain our qualification for taxation as a REIT, limitations in our credit agreement and public debt covenants, the availability to us of debt and equity capital, our expectation of our future capital requirements and operating performance and our expected needs for and availability of cash to pay our obligations. Other real estate companies and REITs may calculate FFO and Normalized FFO differently than we do.

Cash Available for Distribution (CAD)

We calculate cash available for distribution, or CAD, as shown on page [19](#). We define CAD as Normalized FFO minus recurring real estate related capital expenditures and other non-cash and non-recurring items. CAD is among the factors considered by our Board of Trustees when determining the amount of distributions to our shareholders. Other real estate companies and REITs may calculate CAD differently than we do.

Non-GAAP Financial Measures and Certain Definitions (Continued)



OFFICE PROPERTIES
INCOME TRUST

Adjusted total assets and total unencumbered assets include the original cost of real estate assets calculated in accordance with GAAP before impairment writedowns, if any, and exclude depreciation and amortization, accounts receivable and intangible assets.

Annualized dividend yield is the annualized dividend per share paid during the period divided by the closing price of our common shares at the end of the period.

Annualized rental income is calculated using the annualized contractual base rents from our tenants pursuant to our lease agreements as of December 31, 2020, plus straight line rent adjustments and estimated recurring expense reimbursements to be paid to us, and excluding lease value amortization.

Building improvements generally include expenditures to replace obsolete building components and expenditures that extend the useful life of existing assets.

Cap rate represents the ratio of (x) annual straight line rental income, excluding the impact of above and below market lease amortization, based on existing leases at the acquisition date, less estimated annual property operating expenses as of the date of the acquisition, excluding depreciation and amortization expense, to (y) the acquisition purchase price, including the principal amount of assumed debt, if any, and excluding acquisition related costs.

Consolidated income available for debt service is earnings from operations excluding interest expense, depreciation and amortization, loss on asset impairment, unrealized and realized gains or losses on equity securities, gains and losses on early extinguishment of debt, gains and losses on sales of properties and equity in earnings of unconsolidated joint ventures and including distributions from our unconsolidated joint ventures, if any, determined together with debt service for the period presented.

Development, redevelopment and other activities generally include capital expenditure projects that reposition a property or result in new sources of revenue.

GAAP is U.S. generally accepted accounting principles.

Gross book value of real estate assets is real estate properties at cost, plus certain acquisition costs, if any, before depreciation and purchase price allocations, less impairment writedowns, if any.

Gross sales price is equal to the gross contract price, includes purchase price adjustments, if any, and excludes closing costs.

Leased square feet is pursuant to leases existing as of December 31, 2020, and includes (i) space being fitted out for tenant occupancy pursuant to our lease agreements, if any, and (ii) space which is leased, but is not occupied or is being offered for sublease by tenants, if any. Square footage measurements are subject to changes when space is remeasured or reconfigured for new tenants.

Lease related costs generally include capital expenditures used to improve tenants' space or amounts paid directly to tenants to improve their space and leasing related costs, such as brokerage commissions and tenant inducements.

Net debt is total debt less cash.

Percent leased includes (i) space being fitted out for occupancy pursuant to our lease agreements, if any, and (ii) space which is leased, but is not occupied or is being offered for sublease by tenants, if any, as of the measurement date.

Purchase price represents the gross purchase price, including assumed debt, if any, and excludes acquisition related costs and purchase price allocations.

Rolling four quarter CAD represents CAD for the preceding twelve month period as of the respective quarter end date.

Same properties for the three months ended December 31, 2020 is based on properties we owned continuously since October 1, 2019; excludes properties classified as held for sale and properties undergoing significant redevelopment, if any, and three properties owned by two unconsolidated joint ventures in which we own 51% and 50% interests.

Same properties for the year ended December 31, 2020 is based on properties we owned continuously since January 1, 2019; excludes properties classified as held for sale and properties undergoing significant redevelopment, if any, and three properties owned by two unconsolidated joint ventures in which we own 51% and 50% interests.

Same property cash basis NOI margin is Same Property Cash Basis NOI as a percentage of cash basis rental income. Cash basis rental income excludes non-cash straightline rent adjustments, the net effect of non-cash amortization of intangible lease assets and liabilities and lease termination fees, if any.

Same property NOI margin is Same Property NOI as a percentage of rental income.

Total gross assets is total assets plus accumulated depreciation.

Weighted average remaining lease term is the average remaining lease term in years weighted based on rental income as of the date of acquisition.

Warning Concerning Forward-Looking Statements

This supplemental operating and financial data may contain forward-looking statements within the meaning of the Private Securities Litigation Reform Act of 1995 and other securities laws. Whenever we use words such as “believe”, “expect”, “anticipate”, “intend”, “plan”, “estimate”, “will”, “may” and negatives or derivatives of these or similar expressions, we are making forward-looking statements. These forward-looking statements are based upon our present intent, beliefs or expectations, but forward-looking statements are not guaranteed to occur and may not occur. Actual results may differ materially from those contained in or implied by our forward-looking statements. Forward-looking statements involve known and unknown risks, uncertainties and other factors, some of which are beyond our control.

The information contained in our filings with the SEC, including under “Risk Factors” in our periodic reports, or incorporated therein, identifies important factors that could cause our actual results to differ materially from those stated in or implied by our forward-looking statements. Our filings with the SEC are available on the SEC's website at www.sec.gov. You should not place undue reliance upon forward-looking statements. Except as required by law, we do not intend to update or change any forward-looking statements as a result of new information, future events or otherwise.

Burlington, VT

