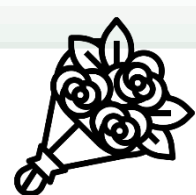


# GIFTS AND BUSINESS HOSPITALITY IN MTS\*

**A gift** shall mean Anything of value transferred or received by the Company, as well as by the Persons covered by the Policy, at no cost.

For example:



Bouquet of flowers, candy, champagne, books



Items with the company's brand image (clothing, mugs, memory - cards, etc.)



Memo pad, pen



**Business hospitality** shall mean various expenses of a company to welcome and serve representatives of other organizations in order to establish and/or maintain mutual cooperation (including entertainment allowance).

For example:

- Business breakfasts/lunches/dinners;
- Events with the participation of customers/counterparties where the company acts as an organizer, for example, exhibitions, sports events, etc.;
- Travel/accommodation related to the need to attend a business conference.



## ACCEPTABLE gifts and business hospitality signs



## UNACCEPTABLE gifts and signs of business hospitality

### It is Prohibited



In the form of cash and cash equivalents. For example: gift certificates with the ability to cash out, securities, precious metals (stones), cash and traveler's checks, cryptocurrency, loans, etc.



In order to influence (exert pressure) the recipient and/or reward the recipient on exchange for a counter provision. For example: cooperation, service of any kind, etc.



During the period of the tender (procurement procedures), negotiations/business decisions, decision-making by the controlling (supervisory) body, etc.



**Consequences:**  
imposition of disciplinary, administrative, civil and even criminal sanctions